



Operations Intern

Description

Lancaster Transplant has an opening for an Operations Intern! This unpaid internship is perfect for someone who is interested in learning more about “ins and outs” of a start-up, community-focused social enterprise. Opportunities within this role include helping to plan and execute community events, learning about the effectiveness of grassroots marketing, and making a positive impact within your local community.

The intern hired for this position will need strong critical thinking/brainstorming skills in order to integrate into our vibrant and passionate team.

Learning Outcomes

This internship will enable you to learn from professionals across various fields, and what it takes to run a successful community organization. You will have the opportunity to work with various nonprofits and businesses throughout Lancaster. And ultimately, you will have a hand in making Lancaster a welcoming place.

Our Mission

To channel the energy that Transplants bring to their new home by connecting them with one another to share new perspectives, inspire fresh ideas and have an opportunity to positively impact our communities.

Our Core Values

- **Embrace Weirdness:** Create an opening and welcoming community.
- **Think Creatively:** Inspire others to explore what makes a healthy and happy community.
- **Empower Others:** To find their tribe.
- **Tell the Tale:** Share the stories of the places we go and the people we meet.

- **Connect the Dots:** Bring people together and let the magic happen.
- **Adventure First:** Begin each day with a new perspective.
- **Be the Spark:** Welcome Newbies to their new home.

Responsibilities (2-5 hours/weekly)

- Work directly with Founder
- Posts to social media
- Update websites
- Assistance in event planning
- Research grant opportunities
- Market research
- Participate in brainstorming sessions
- Flyering for campaigns/events

Requirements

- Have excellent communication/social skills and the ability to articulate our mission
- Superb organizational skills
- Passionate about building community, creatively!
- Self-starter
- Must have their own laptop

Send a resume and a *one page* cover letter to hello@lancastertransplant.com

Your cover letter should tell us:

1. Why you'd like to work with us
2. What you hope to learn from this internship